

## Spiritual Life Committee Job Description

Its concern shall be for the spiritual and faith formation and growth of all ages of our congregation and for the spiritual care of our members.

Responsibilities to include:

- Provide at least quarterly opportunities for adult spiritual and faith formation.
- Organize at least one outreach learning event, such as working with Thrivent to offer one of their courses. This event is meant to engage the greater community and invite them into UCCEG for a time of learning.
- When children are present, provide Sunday School in some form.
- Connect with local UCC and progressive congregations to create a shared ministry youth program for our youth.
- Support the continuation of Café Script (Bible Study)
- When appropriate, work to organize and support a small group ministry at UCCEG.
- Support the Worship Committee in their organizing of the Lenten Soup and Prayer nights.
- Send cards to first time visitors welcoming them to UCCEG. Reach out to help build a relationship with them.
- Send cards to members who are on the prayer list, struggling with health issues.
- When pastor is unavailable, provide visitation and offer care for members of the congregation.
- Create opportunities for members to engage in care of each other as needed. Trainings for Lay Care Teams.

Tasks to be completed by some member of the committee when appropriate:

Recruiting teachers for children, youth, adult education and vacation bible school

Seasonal programs (I.e. Easter and Christmas) coordinate with Worship

Keeping records of all children & youth(age, attendance )

Evaluate curriculums

Order selected curriculums and supplies

Determine when and who receive Bibles

Recruit Nursery care

Develop a strategy for reaching out to members AND to various segments of our community

Develop and maintain brochures and welcome packets

Change church sign as needed (seasonally and announcements)

Staff and maintain Welcome Table

Follow up with visitors

Maintain church website and social media presence (Currently done by administrative assistant)

Assist with church directory-updating and publishing (Currently done by administrative assistant)

Member/guest visitations in conjunction with pastor

Ways to introduce guests/new members into life of church

Participate in long range planning

Attend community events

MEET ON A REGULAR BASIS